

**MINUTES OF THE MEETING OF LITLINGTON PARISH  
COUNCIL HELD REMOTELY ON TUESDAY 10<sup>th</sup>  
NOVEMBER 2020 at 7.30pm**

**PRESENT:**

Cllr Wiltshire (Chairman), Cllr Sharp (part), Cllr Williams, Cllr Pledger, Cllr Parker, Cllr Bathmaker, Cllr Barlow, Cllr Jones (part)  
County Cllr Kindersley (part),  
Members of the public 3

**1 APOLOGIES FOR ABSENCE**

Cllr Gray

**2 TO RECEIVE DECLARATIONS AND DISCLOSABLE INTERESTS RELATED TO ITEMS ON THE AGENDA**

There were no interests declared.

**3 OPEN FORUM –Comments and observations from Members of the Public**

There were no issues raised.

**4 COUNTY AND DISTRICT COUNCILLOR REPORTS****4.1 District Council**

Cllr Cathcart was not in attendance.

**4.2 County Council**

Cllr Kindersley had circulated a report.

He confirmed that he hadn't heard anything further on the A505 junction improvements so presumed they would be going ahead as previously agreed. He explained what this would involve which would make the junction safer. It was noted that the road closure order had already been made so progress was reliant on the covid situation, weather and funding.

The County Council was starting the budget process for 2021/22. This would be difficult as the council could end the year £82million down as a worst case scenario.

Cllr Bathmaker asked if there was any further news on the Sheen Farm current ownership. Cllr Kindersley advised that the County Council had conducted business in an entirely confidential session.

Cllr Williams stated that the overgrown hedge at Sheen Farm had not been cut back.

She was also concerned over the number of potholes on Malting Lane which the Clerk agreed to report on the County Council website.

**-Clerk**

The Chairman thanked Cllr Kindersley for his update.

**5 APPROVE MINUTES FROM PREVIOUS PARISH COUNCIL MEETINGS****5.1 Parish Council Meeting 13<sup>th</sup> October 2020**

Minutes of the meeting, copies previously circulated, were agreed a true record and would be signed by the Chairman

**6 LIVE INITIATIVES/UPDATE ON RESOLUTIONS FROM LAST MEETING****6.1 NALC/CAPALC New website accessibility Regulations**

Cllr Bathmaker was experiencing difficulty contacting the Litlington website designer and suggested that it would be a better option if the Parish Council commission a new website as the current site was not very practical. Councillors agreed that he seek quotations.

**-Cllr Bathmaker**

## 7 CORRESPONDENCE

### 7.1 London/Luton Airport –Arrival flightpaths –Airspace change consultation

Cllr Barlow reported that there was currently a consultation underway. When the village postcode was input into the interactive website it was advised that the traffic from Luton airport, which currently stacked over the village, was to be moved. The stack in Royston, which served Stansted airport would remain. Cllr Barlow added that this was good news.

## 8 PLAY AREA /RECREATION GROUND/CENTRE

### 8.1 Play Area

There were no issues raised. A resident advised that she was investigating funding for equipment. The Clerk reminded Councillors that the Budget/Precept discussion would commence at the next meeting and suggested some funding be allocated to purchasing a replacement piece of equipment for that recently removed.

### 8.2 Recreation Centre

The Centre was again closed due to the current restrictions. Cllr Williams reported that she had emptied the coin meter for the additional heating and there was £175 in £1 coins with £32 in trolley tokens!

### 8.3 Recreation Ground

There was nothing to report.

#### 8.3.1 Mound

##### 8.3.1.1 Purchase and Storage of Equipment

An update would be sought from Cllr Gray.

**-Cllr Gray**

##### 8.3.1.2 Request for more soil

Cllr Gray had agreed to investigate the offer of soil from a landscape gardener.-**Cllr Gray**

## 9 PROPOSED FEASIBILITY TENDER FOR THE VILLAGE HALL AND RECREATION CENTRE

### 9.1 Update on Land Registry

Cllr Pledger confirmed that all the documents were with the Solicitor who would be registering the village hall land.

## 10 UPDATE ON TRAFFIC/STREET FURNITURE

### 10.1 Direction Sign for Village Hall and Recreation Centre

The direction signs had finally been installed.

### 10.2 Visibility Mirror post installation update

The Clerk had urged the post installation a number of times without success. After discussion she agreed to try a different contractor.

**-Clerk**

## 11 FINANCES

### 11.1 Payment of Accounts

OPUS ENERGY	
Streetlighting September 2020 (inc £7.12VAT)	£149.52
K BAKER	
Recreation Centre Cleaning September & October 2020	£189.00
E-ON	
Recreation Centre electricity	£129.30
MRS L WILLIAMS	
Reimb for car park padlock and cleaning materials	£ 69.49
MRS S WALMESLSEY	
Reimb for Remembrance wreaths	£34.00
PFK LITTLEJOHN LLP	
External Audit 2019/20	£240.00
TOTAL	£811.31

AGREED. Proposed Cllr Bathmaker, Seconded Cllr Barlow

## 11.2 Completion of Audit 2019/20

The Clerk reported that the External Audit had been concluded with no issues raised. She had put the necessary details on the notice board and website as required. Councillors were reminded that the Budget/Precept 2021/22 discussions would commence at the next meeting.

## 12 PLANNING/TREE WORK APPLICATIONS

### 12.1 Planning Applications

#### 12.1.1 Planning Ref 20/04316/HFUL

Oakville, South Street –Demolition of existing garage and replace with new garage (Mr & Mrs Featherstone)

**-Recommendation Support**

#### 12.1.2 Planning Ref 20/04378/HFUL

Fairholme, Bassingbourn Road –Erection of oak framed car port (Mr J Thurby)

**-Recommendation Support**

#### 12.1.3 Planning Ref S/04/03/29/CONDA (FOR INFORMATION ONLY)

Land adj Fairholme, Bassingbourn Road –Submission of details required by condition 7 (Scheme of Biodiversity Enhancement) of planning permission S/0403/19/FL

#### 12.1.4 Planning Ref S/1190/19/CONDA (FOR INFORMATION ONLY)

The Old Bakery, Church Street –Submission of details required by conditions 5 (Surface water drainage) and 9 (Carbon emissions) of planning permission S/1190/FL

### 12.2 Tree Work

#### 12.2.1 Planning Ref 20/2146/TTCA

Tree works –Manor Farm, Church Street  
There were no concerns raised.

#### 12.2.2 Planning Ref 20/2081/TTCA

Tree works -The Manse, Malting Lane  
There were no concerns raised.

## 13 COMMUNICATION WITH RESIDENTS

### 13.1 Coronavirus Volunteer Group

The Clerk reported that there had been a further remote meeting with the District Council officers who advised of the proposed plan to help vulnerable residents as the covid 19 situation deteriorated. She had also applied for a grant to assist a reformed volunteer group. Councillors agreed that some of this funding should be for the purchase of masks for people using the shop without their own face covering, Clerk to arrange the purchase.

**-Clerk**

## 14 VILLAGE CHRISTMAS CELEBRATION 2020

### 14.1 Christmas Lights

Cllr Barlow updated Councillors on the tree lights stored from previous Christmases. It was suggested that, as the battery operated lights had not been very successful in previous years, neighbouring residents of the Village Green be asked if they would provide a power supply so that more effective lights could be displayed. The Clerk to arrange a letter for the residents requesting their help and advising that they would be compensated for the electricity used.

**-Clerk**

The Clerk would also ask Pre-School to provide some tree decorations as they had in previous years.

**-Clerk**

### 14.2 Update on Living Advent Calendar

Cllr Pledger reported that she had enough people for the 24 days until Christmas and also had volunteers in reserve. She would be preparing instructions and a map for residents so people would know where the next window was to be unveiled. She urged all residents to get involved with decorating the windows of their own properties this year.

**-Cllr Pledger**

**15 ANY OTHER BUSINESS FOR INFORMATION OR URGENT ATTENTION BY THE CLERK**

15.1 LHI 2021/22 Application

Cllr Bathmaker reported that Cambridgeshire County Council had now agreed to process the application for funding to improve the junction of South Street, Meeting Lane and Bassingbourn Road. He had advised Councillors at the last meeting that the application had been made after the deadline of 30<sup>th</sup> September 2020.

The Clerk to update neighbouring residents.

**-Clerk**

The Clerk advised that she had a meeting with the Local Highway Inspector to discuss the improved signage agreed under the PFHI. He was to provide quotations for agreement which she would urge.

**-Clerk**

**16 DATE OF NEXT PARISH COUNCIL MEETING**

8<sup>th</sup> December 2020

**17 Close of Meeting**

There was no further business. The Chairman closed the meeting at 8.20 pm