

**MINUTES OF THE MEETING OF LITLINGTON PARISH COUNCIL HELD IN
LITLINGTON VILLAGE HALL ON TUESDAY 11th JULY 2017**

PRESENT: Cllr Bathmaker (Chairman), Cllr Williams, Cllr Barlow, Cllr Sharp, Cllr Pledger, Cllr Pipe, Cllr Wiltshire, Cllr Jones
District Cllr McCraith, District Cllr Cathcart
Members of the Public 2

7.15 pm PARISH COUNCIL PLANNING MEETING

01. APOLOGIES FOR ABSENCE

Cllr McClelland and County Cllr Kindersley

02. TO RECEIVE DECLARATIONS AND DISCLOSABLE INTERESTS RELATED TO ITEMS ON THE AGENDA

Cllr Wiltshire declared a non Pecuniary interest under Item 4.1 as a friend of the applicant.

Cllr Sharp asked for clarification on when declarations should be made. A discussion took place and it was agreed that the Clerk would circulate details to all Councillors.

-Clerk

03. OPEN FORUM

3.1 Planning Ref S/1596/17/VC

Councillors were advised by the neighbour that work on the site had begun, and was moving ahead quickly, without planning consent being granted. The neighbour had been in contact with the South Cambridgeshire District Council Planning Officer who confirmed that a decision had not yet been made on the variation of conditions which included increased height to the properties with additional windows. She had added that no work should be started on the site until the planning conditions had been addressed. This had been brought to the attention of the Enforcement Officer. There was also a second concern whereby asbestos materials had been piled up on the site.

A discussion took place with the District Councillors over enforcement and stop notices. It was suggested that the Environmental Health Officer be advised of the asbestos issue as a matter of urgency so that it could be removed. The neighbour agreed to do this.

The Clerk advised that details of a further 14 day consultation on this application had been received. The website displayed two revised drawings with the only change believed to be a slight alteration to a window. After further discussion it was agreed that the Chairman would speak to the Planning Officer for clarification on the alterations. The Clerk would then reiterate the comments made previously to this application.

*-Cllr
Bathmaker
& Clerk*

04. TO CONSIDER PLANNING/TREE APPLICATIONS

4.1 Planning Ref S/2286/17/FL

3 Cockhall Close –Two storey side extension following demolition of existing garage. Replacement garage with additional bedroom accommodation

Recommendation –Support

05. OTHER PLANNING ISSUES

The Clerk advised that a planning application for New Cambridge House had been received and South Cambridgeshire District Council wanted a response before the next scheduled meeting. It was agreed that a Planning meeting would be held on Wednesday 26th July 2017.

There were no other issues raised.

7.40 pm PARISH COUNCIL MEETING

01. APOLOGIES FOR ABSENCE

Cllr McClelland and County Cllr Kindersley

02. TO RECEIVE DECLARATIONS AND DISCLOSABLE INTERESTS RELATED TO ITEMS ON THE AGENDA

There were no interests declared.

03. OPEN FORUM –Comments and observations from Members of the Public

3.1 Recreation Centre/Village Hall improvements

Cllr Wiltshire advised that the Village Fayre committee may consider a further donation to the refurbishment. There had been no further update due to Heather Williams confinement. Cllr Barlow queried the revised proposal which did not include a meeting room. He asked for confirmation of the dates the revised proposals were presented and also the date that the Parish Council agreed the £15,000 budget allocation. He suggested that some parishioners might not be happy that the Parish Council had committed this amount to the refurbishment project for sports facilities. The Clerk reminded Councillors that they had been advised that the changing rooms would also be able to be used as small meeting rooms.

The Clerk confirmed that the revised proposal was discussed with Councillors at the March 2017 Parish Council meeting and the £15,000 budget allocation was agreed at the April 2017 Parish Council meeting.

3.2 Other issues

There were no issues raised.

04. COUNTY AND DISTRICT COUNCILLOR REPORTS

4.1 District Council

Cllr Cathcart reported that a new Chief Executive of South Cambridgeshire District Council had been appointed and he suggested that he invite her to a meeting.

-Cllr Cathcart

This was the last week of the Local Development Plan Inspector examinations so Cllr Cathcart hoped that there would be some answers soon. Cllr Pipe asked if there was a schedule for the conclusion of the LDP examinations. Cllr Cathcart reiterated that by the end of the week the Inspector would have considered all the work done. There were four options for a conclusion. He added that putting South Cambridgeshire and Cambridge City together there would be a five year land supply. Cllr McCraith added that there had been so many developments approved recently there was likely to be an oversupply. The problem was that developers with planning consents were not building. This was similar to lots of other councils over the country. Cllr Sharp asked if there was something that could be done to make the developers build. It was stated that this would have to be legislation from the Government.

Both District Councillors were involved with the Civic Affairs Committee which was looking at changing the protocol on planning. This was a concern as it could result in the removal of decisions being made by the Planning Committee. Cllr McCraith stated that a lot of developers were going to appeal and winning. The costs were then awarded against the Council. The next meeting of the Civic Affairs Committee would be in September 2017.

The Chairman thanked the District Councillors for their update.

4.2 County Council

Cllr Kindersley had distributed a monthly report.

05. MINUTES OF PREVIOUS MEETING

5.1 Minutes of the Parish Council Meeting dated 13th June 2017

Minutes of the meeting, copies previously circulated, were agreed a true record and signed by the Chairman.

06. LIVE INITIATIVES/UPDATE ON RESOLUTIONS FROM LAST MEETING

6.1 Action Point Review of Parish Plan

Cllr Jones had an action point to get the working party together for the review.

-Cllr Jones

6.2 Parking on Bassingbourn Road –Update

Cllr Cathcart reported that he had a further conversation with the Housing Manager, Geoff Clarke, who was waiting to hear back from the Planners. He believed they were concerned over vehicle movements and were looking at ways these could be addressed as there could be long term

consequences. The Chairman reminded the meeting that all the residents wanted to be able to use their front gardens for parking. Cllr Cathcart concluded that he would be happy to support the proposal if Mr Clarke agreed it could go ahead. It was hoped that there would be an answer by the September Parish Council meeting.

6.3 Update on Clunch Pit Activity and TRO

Cllr Jones had completed the paperwork for the TFO Extension application and this now needed to be sent off with a cheque for £250. This was agreed. Clerk to arrange.

-Clerk

6.4 Update on Village Website

The website designer had been in contact and asked for a meeting which would be arranged. There were a number of questions that he needed to be asked. When the Clerk had details of the meeting date she would let the Chairman know.

-Clerk

6.5 Bassingbourn Road Bus Shelter Repair

The Clerk had approached a parishioner to see if he was interested in carrying out the work but he was not. She would obtain a quotation from another contractor for the next meeting.

-Clerk

6.6 Royston Road Traffic Issues

Cllr Pledger had been in contact with some of the residents who were investigating the mobile speed signs.

6.6.1 Speed Signage Proposal

Cllr Pledger reported that there had been a site meeting with County Officer Evan Loughlin, and he had agreed three signs be erected, two on South Cambs lampposts and one at the Give Way feature. Cllr Pledger showed a picture of the proposed sign to Councillors. She had also obtained permission from Paul Quigley, South Cambridgeshire District Council Head of Environment Commissioning, to erect the signs on the lampposts and obtained a quotation from a County Council recommended contractor for the three signs including installation which would cost around £450. Councillors agreed the expenditure which would come out of the budget allocation for traffic calming. The order would be placed.

-Clerk

6.7 Village Cage

The Clerk had obtained a quotation to replace broken bricks and tar the roof of the cage for £375.00. Cllr Pipe advised that the work should be carried out annually but it had not in 2016. It was agreed that the Clerk ask the contractor to proceed. Cllr Pledger suggested that in future English Heritage may be able to provide a grant for this purpose.

-Clerk

07. CORRESPONDENCE

7.1 CPRE Planning Training 2nd November 2017

Details had been circulated to Councillors and anyone who was interested in attending the training, which would be held in St Ives, was asked to let the Clerk know.

08. PLAY AREA /RECREATION GROUND/CENTRE

8.1 Play Area update

Cllr Williams confirmed that all was well in the play area and the equipment had been well used during the recent Village Fayre.

8.1.1 Play Area Weekly Inspection Report

Cllr Williams advised that the trees at the side of the play area were growing and suggested that they be trimmed back before the Autumn to stop the leaves falling on the play equipment. She agreed to obtain two quotations.

-Cllr Williams

8.2 Recreation Centre Operational Issues

Cllr Williams had been advised that the water heater was not working and she had arranged for an electrician to look. There was also an issue with the hose and this was also being dealt with.

09. ADOPTION OF COMPLAINTS PROCEDURE

The draft had been discussed at the June Parish Council meeting. On a proposal by Cllr Pledger, seconded by Cllr Jones, it was agreed that the Complaints Procedure be adopted. This would be added to the website.

10. REQUEST FOR VILLAGE DEFIBRILLATOR

There had been a lot of support shown in the village for the equipment. Cllr Sharp reported that he had been speaking to a First Responder volunteer who said it would be a good idea to install at the Recreation Centre. Cllr Wiltshire advised that the Village Fayre committee was going to discuss whether they would be willing to make a donation towards a defibrillator. It was agreed to leave the decision until the next meeting where the decision of the Fayre committee would be known. In the

meantime details and costings would be obtained from the First Responder team and Community Heartbeat. *-Clerk*

11. REQUEST FOR VILLAGE PHOTOGRAPHS FOR DISPLAY IN THE CROWN

Cllr Williams, Cllr Sharp and the Clerk had the photographs which the Chairman asked them to bring along to the Planning meeting on the 26th July. Councillors could then see which of the photographs could be loaned to the Pub where more people were likely to see them than in the Village Hall. Cllr Pipe suggested that the Parish Council should ask for a receipt, once they were handed over, for future reference.

*-Cllr Sharp,
Cllr Williams &
Clerk*

12. FINANCES

12.1 Payment of Accounts

K BAKER

Recreation Centre cleaning June 2017 £100.00

BASSINGBOURN PARISH COUNCIL

Stationery contribution £ 16.66

MAGPAS AIR AMBULANCE

Donation agreed at June PC meeting £262.00

MRS G BILES

Litterpicking April –June 17 £ 184.80

MRS S WALMESLEY

Clerks Salary & Expenses 1/4/17 -30/6/17 £1068.33

HMRC

PAYE 1/4/17-30/6/17 £116.40

LITLINGTON VILLAGE HALL

Hire of hall January –June 2017 £132.00

CAMBRIDGESHIRE COUNTY COUNCIL

Extension of Byway 11 TRO £250.00

TOTAL £2130.19

PROPOSED Cllr Wiltshire SECONDED Cllr Jones

13. ANY OTHER BUSINESS FOR INFORMATION FOR URGENT CLERK ACTION

13.1 Village Fayre

It was agreed that the Fayre had been a successful event. Due to unforeseen circumstances the Crown had stepped in to provide a bar three days beforehand. It was agreed that a letter of thanks would be sent by the Clerk to the Village Fayre organisers and also the Landlord of the pub.

-Clerk

15. DATE OF NEXT PARISH COUNCIL MEETING– Wednesday 20th September 2017

There was no further business. The Chairman closed the meeting at 8.30 pm

Chairman

Date