

**MINUTES OF THE MEETING OF LITLINGTON PARISH COUNCIL HELD IN
LITLINGTON VILLAGE HALL ON TUESDAY 12th FEBRUARY 2019**

PRESENT: Cllr Bathmaker (Chairman), Cllr Williams, Cllr Barlow, Cllr Gray, Cllr Wiltshire, Cllr Jones, District
Cllr Cathcart
Members of the Public 2

7.15 pm PARISH COUNCIL PLANNING MEETING

01. APOLOGIES FOR ABSENCE

Cllr McClelland, Cllr Pledger, Cllr Sharp, County Cllr Kindersley

02. TO RECEIVE DECLARATIONS AND DISCLOSABLE INTERESTS RELATED TO ITEMS ON THE AGENDA

There were no interests declared.

03. OPEN FORUM

There were no issues raised.

04. TO CONSIDER PLANNING/TREE APPLICATIONS

4.1 Planning Ref S/4788/18/LB

Grove House, Middle Street –Replacement/repair of rotten soleplate and studs. Replacement of windows and front door

(Mr Felstead)

Recommendation Support

4.2 Planning Ref S/4364/18/FL

Land adj Fairview, Royston Road –Erection of one new detached dwelling

(Mr & Mrs Saunders)

Recommendation –Support

4.3 Planning Ref S/0272/19/FL

Beechcroft, Royston Road –Replacement of existing conservatory with single storey rear extension

(Mr & Mrs Wells)

Recommendation –Support

4.4 Planning Ref S/0266/19/FL

Freshfields. Royston Road –Single storey side extension and new dormer window to front and rear. New velux to front. Creation of 1 bedroom and associated internal alterations

(Mr & Mrs Stalker)

Recommendation –Support

05. UPDATE ON LEASE FOR RECREATION GROUND

The Solicitor had urged the return of the documents signed at the last meeting. The Chairman confirmed that he had spoken to her and there would be no need for the Statutory Declaration to be taken to an independent Solicitor as first informed. The Chairman to arrange for the documents to be returned to the Solicitor as soon as possible.

*-Cllr
Bathmaker*

06. EAST WEST RAIL CONSULTATION

As reported by the media the first stage of the public consultation on the five proposed routes had commenced and would run until the 11th March 2019. The next stage would be a further consultation in 2021 on one final route. There were to be presentations made around the district with the closest being in Bassingbourn on the 16th February 2019.

It was noted that very little information had come out to the Parish Council. Cllr Cathcart advised that discussions had taken place with District Council officers but it was a long way until a planning application would come forward. He added that there were a lot of other issues to look at. The Clerk advised that she had contacted East West Rail to invite their representatives to a Parish Council meeting but this had been declined with the reason that there were too many Parish Councils involved. East West Rail were however going to arrange for groups of Parish Councils to meet with a representative and , once South Cambs officers had advised of the grouping, the meetings would be advertised.

The Parish Council would need to give a view on the options and had a duty to make sure that the majority view of the residents was put forward. The consultation closed on the 11th March which was

before the next Parish Council meeting. It was agreed that, to give residents the opportunity to express their views, an extraordinary Parish Council meeting would be arranged for Thursday 5th March 2019 when hopefully parishioners would have taken the opportunity to attend the presentation at the Village College. The Chairman agreed to prepare a flyer, advertising the meeting on the 5th March, to go out with the Prospect. The Facebook page, website and notice boards would all also advertise.

*-Cllr
Bathmaker
& Clerk*

07. OTHER PLANNING ISSUES

7.1 Planning Ref S/0403/19/FL Site adjoining Fairholme, Bassingbourn Road

The Clerk advised that a planning application had been received for the change of use of agricultural land, demolition of a barn and stables and construction of a replacement barn which would be for commercial use. The Parish Council had been given an extension in the consultation period until after the next meeting.

7.35 pm PARISH COUNCIL MEETING

01. APOLOGIES FOR ABSENCE

Cllr Pledger, Cllr McClelland, Cllr Sharp and County Cllr Kindersley

02. TO RECEIVE DECLARATIONS AND DISCLOSABLE INTERESTS RELATED TO ITEMS ON THE AGENDA

There were no interests declared.

03. OPEN FORUM –Comments and observations from Members of the Public

3.1 Recreation Centre refurbishment proposal

There was no further update.

3.2 Other issues

There were no issues raised.

04. COUNTY AND DISTRICT COUNCILLOR REPORTS

4.1 District Council

Cllr Cathcart reported that the District Council garage blocks were starting to come forward for development. His view was that the blocks should be used for the benefit of the community as most were in a good location.

Officers were now starting to work on the review of the Local Development Plan and, as in the compilation of the original Plan, would be asking for development sites to come forward. Cllr Cathcart added that he could see no reason that Litlington would have a large number of sites as the village was infill only.

The District Council Cabinet had approved the Business Plan where there were no major changes from the previous administration. Some useful elements had been added.

The Chairman thanked Cllr Cathcart for his report.

4.2 County Council

Cllr Kindersley was not in attendance but a report had been circulated.

05. APPROVE MINUTES FROM PREVIOUS PARISH COUNCIL MEETINGS

5.1 Parish Council Meeting 8th January 2019

Minutes of the meeting, copies previously circulated, were agreed a true record and signed by the Chairman.

06. LIVE INITIATIVES/UPDATE ON RESOLUTIONS FROM LAST MEETING

6.1 Action Point Review of Parish Plan

Cllr Pledger had reiterated that she would circulate a list to Councillors.

6.2 Update on Clunch Pit Activity and Information Boards

Cllr Jones advised that he had circulated some suggested dates in the Spring to meet with the landowner to progress the installation.

*-Cllr
Pledger*

6.3 Traffic Issues

The Chairman advised that he had attended the LHI 2019/20 Panel meeting to support the application. He pointed out the dangers for pedestrians and horse riders on Bassingbourn Road. He also advised that the path needing the most attention was within Bassingbourn parish but as their parishioners rarely used the path to Litlington did not want to fund improvements. The Primary and Village College, although not financially, were in support of improvement. A decision on the Panel meetings would be advised in the Spring.

6.3.1 MVAS Update

Cllr Williams was involved with organising residents into groups. The Chairman advised that he had sourced some cheaper clips for the brackets, discussed at the last meeting, which he would purchase. It was confirmed that the MVAS would remain in the current location, on Royston Road, until the posts were installed around the village. The Chairman agreed to follow up the installation with County Highways when he would also urge the installation of the village hall and recreation centre direction signs.

*-Cllr
Bathmaker*

6.4 Defibrillator Training

The Clerk confirmed that the Community Heartbeat training was arranged for Wednesday 27th February 2019, 7pm in the Chapel Schoolroom. This would need to be advertised widely so as many parishioners as possible could come along. Cllr Wiltshire agreed to notify the sports clubs.

*-Cllr
Wiltshire &
Clerk*

6.5 Quotation for a planted Christmas Tree

Cllr Gray reported that he had been quoted £2700 for a tree which would include transportation and planting. It was acknowledged that this was 10% of the Parish Council budget. It was agreed to investigate smaller trees.

07. CORRESPONDENCE

7.1 CCC –Street Lighting energy 1st October 2017 -30th September 2018

A letter had been received, with an inventory of the street lights, ahead of the invoice. The letter stated that the invoice would be calculated on the energy used by the inventory plus a 15% fee to cover County Council cost. For information the costs for the next financial year. October 2018 –September 2019, would be 12.5% higher.

08. PLAY AREA /RECREATION GROUND/CENTRE

8.1 Play Area update

8.1.1 Quotation for repairs highlighted in 2018 RoSPA report

Cllr Gray had received a quotation with the options to repair or replace equipment at a cost of £12,000. He proposed that the repairs to equipment with a RoSPA safety score higher than 4, which would cost around £1200.00, be carried out. This was agreed. Cllr Gray would obtain a formal quote for these items and once received the Clerk would place the order for repair.

*-Cllr Gray
& Clerk*

8.2 Recreation Centre Operational Issues

The Recreation Centre Management Committee had met before the Parish Council meeting. There were was one query relating to the reinstallation of the recreation ground gate and this would be followed up with Cllr Sharp and Cllr Pledger.

8.3 Recreation Ground

There were no issues reported.

8.3.1 Proposal for a Tennis Court -Quotations

The Clerk had spoken to one company who wanted details of budget before visiting the recreation ground. She had been advised that a multi use games area (MUGA) would cost in excess of £30,000. The Clerk was awaiting contact by further companies arranged by Cllr Pledger.

09. REQUESTS FOR STREET FURNITURE

9.1 Direction Sign for Village Hall and Recreation Centre

As reported by the Chairman, under Item 6.3 the direction signs were to be installed at the same time as the MVAS posts.

9.2 Visibility Mirror and installation update

The Clerk had arranged for the contractor to source the pole.

9.3 Dog Waste Bin installation update

There was no further update. The Clerk advised that she had another SCDC officer contact and who was going to contact her.

9.4 Royston Road Nameplate

There was no further update.

10. FINANCES

10.1 Agreement of Mobile Warden Scheme contribution 2018/19

The Mobile Warden Scheme Treasurer had requested the contribution of £500 from the Parish Council for the current financial year. The Clerk advised that over the past couple of years the Townlands Charity had contributed to the Parish Council contribution but this year the Trustees had decided not to. The Clerk added that the MWS Treasurer had also advised that the required contribution would increase to £600 for the next financial year.

The requested contribution of £500 for 2018/19 was agreed.

10.2 Payment of Accounts

K BAKER

Recreation Centre cleaning January 2018 £108.00

E-ON

Recreation Centre electricity (inc £16.76VAT) £ 351.97

INFORMATION COMMISSIONER

Renewal of data protection registration £ 40.00

LITLINGTON & THE MORDENS MOBILE WARDEN SCHEME

Donation 2018/19 £500.00

CAMBRIDGESHIRE COUNTY COUNCIL

Street lighting energy 2016-2018 £1732.39

TOTAL

£2732.36

Agreed. PROPOSED Cllr Jones SECONDED Cllr Williams

11. COMMUNICATION WITH RESIDENTS

11.1 Emergency Plan

The working group were to meet the following evening to discuss the draft template prepared by Cllr Gray.

12. ANY OTHER BUSINESS FOR INFORMATION FOR URGENT CLERK ACTION

12.1 Village Tree Work

Cllr Barlow advised that the tree work had taken place over the past two days. The only issue under question was the condition of a tree on the footpath between Malting Lane and Meeting Lane which would be monitored. The contractors had removed a large mass of fallen branches etc from the footpath.

It was noted that dead wood and ivy had blown out of the recreation ground South Street hedge. The hedge contractor was due any time and this would be removed as part of the hedge cutting then.

12.2 Byway 11 Kissing Gate

Cllr Williams expressed her concern over the access either side of the kissing gate feeling that there was room for a motorcycle to get through. This would be investigated.

12.3 Request for seat at Clunch Pit

Cllr Williams suggested that a seat would add to the area. She was asked to come back to the Parish Council with a proposal for the next meeting where this would be an agenda item.

12.4 Reframing of photographs

The Chairman was absent at the Parish Council meeting on the 13th November 2018 when it was agreed not to go ahead with the reframing. Councillors were advised that the tenants of The Crown had now signed a two year lease. As the reframing could not be revisited within six month of the decision, due to Standing Orders, this would be an agenda item again for discussion at the Parish Council meeting in May 2019.

-Cllr
Williams

13. DATE OF NEXT PARISH COUNCIL MEETING- 12th March 2019

There was no further business. The Chairman closed the meeting at 8.10 pm

Chairman

Date