

**MINUTES OF THE MEETING OF LITLINGTON PARISH COUNCIL HELD
REMOTELY ON TUESDAY 12th MAY 2020**

PRESENT: Cllr Wiltshire (Chairman), Cllr Sharp, Cllr Williams, Cllr Barlow, Cllr Parker, Cllr Bathmaker, Cllr Pledger, Cllr Jones
County Cllr Kindersley (part), District Cllr Cathcart (part)
Members of the public 2

7.30 pm PARISH COUNCIL MEETING

01. APOLOGIES FOR ABSENCE

Cllr Gray

02. TO RECEIVE DECLARATIONS AND DISCLOSABLE INTERESTS RELATED TO ITEMS ON THE AGENDA

Cllr Bathmaker and Cllr Sharp declared a disclosable interest under Item 12.1 as relatives of the applicants. They did not take part in the discussion.

03. OPEN FORUM –Comments and observations from Members of the Public

3.1 Cemetery Closure

A question was asked about the Cemetery grasscutting this season. Cllr Sharp reported that the Church had been ordered to completely close the burial ground due to the Covid pandemic. Cllr Bathmaker was aware that there had been complaints. It was then confirmed that burial grounds had now been allowed to open although the responsibility for grasscutting remained with the Church. Cllr Bathmaker agreed to post a notice to that effect on the Litlington Facebook page.

*-Cllr
Bathmaker*

04. COUNTY AND DISTRICT COUNCILLOR REPORTS

4.1 District Council

Cllr Cathcart reported that the volunteer group in Litlington, set up to assist with the Coronavirus pandemic, seemed to be working fairly well. South Cambridgeshire District Council was supporting the teams.

The planning department was working as well as it could with staff working from home. There could be an issue with the five year land supply, which could be breached, due to the lack of building sites currently working. While this situation needed to be looked at the whole pandemic would have an effect on the Local Development Plan with a lot of new issues.

4.2 County Council

Cllr Kindersley reported that County Council meetings continued remotely.

There were currently 208 people on the Shielded list with some in Litlington. The pandemic was having an impact on the County Council budget and the Government had written to councils offering help.

The Local Highways teams had been able to continue with their work which included the repair of potholes. Cllr Kindersley added that this was an opportunity to get any pothole repairs done.

There was an issue in relation to education with confusion over the ambition of the Government to get children back to school as soon as possible.

The Chairman thanked Cllr Cathcart and Cllr Kindersley for their reports.

05. APPROVE MINUTES FROM PREVIOUS PARISH COUNCIL MEETINGS

5.1 Parish Council Meeting 14th April 2020

Minutes of the meeting, copies previously circulated, were agreed a true record and would be signed by the Chairman when appropriate.

06. LIVE INITIATIVES/UPDATE ON RESOLUTIONS FROM LAST MEETING

There were no separate issues for discussion. Updates were made under agenda items.

07. CORRESPONDENCE

7.1 Coronavirus –various updates form SCDC/CAPALC/NALC

The updates had all been circulated to Councillors.

08. PLAY AREA /RECREATION GROUND/CENTRE

Due to the current coronavirus pandemic there was little to update on.

Cllr Gray had advised that there had been no update on the removal of the condemned equipment.

The Clerk advised that she had asked South Cambridgeshire District Council if the Recreation Centre would be able claim for loss of income through the Government scheme reported by Cllr Cathcart in his report. She was advised to submit details of the building to the officer which it was agreed she should do. -Clerk

09. VILLAGE HALL

Cllr Pledger asked for an update on the situation regarding the Recreation Centre/Village Hall building. It had previously been discussed that the village hall site could be sold for development to finance a new facility on the Recreation Ground. The Clerk advised that she had found the agreement between South Cambridgeshire District Council and the Parish Council relating to the village hall land. It stated in the agreement that the land could only be used for a village hall. The Chairman and Clerk had both actively been trying to get some interest from the village for the new project with no success.

A discussion took place on the covenant which could be removed. Cllr Pledger suggested progressing an application for planning which might attract some interest from residents. Councillors agreed that Cllr Pledger would obtain three quotations so that investigations into the removal of the covenant on the village hall land could be progressed. -Cllr Pledger

10. UPDATE ON TRAFFIC/STREET FURNITURE10.1 South Street/Meeting Lane/Bassingbourn Road junction-Feasibility Assessment Update

Four proposals had been forwarded by the Local Projects Officer.

10.1.1 Proposal for road markings

The most information, which included costings, was provided on changing road markings. It was stated that the other proposals were not very helpful and further information including some idea of cost should be sought for further discussion at the next meeting.

10.1.2 Traffic Flow Survey –update

There was no update.

10.1.2 Bollard /Reflector Request

There was no update.

10.2 MVAS Update

There was no update.

10.2.1 Positioning Of Equipment

Ongoing.

10.3 Direction Sign for Village Hall and Recreation Centre

There was no update.

10.4 Visibility Mirror post installation update

There was no update.

10.5 LHI10.5.1 LHI 2020/21 –Proposal for reduction in speed limit on Bassingbourn Road for approval

The proposed scheme had been circulated to Councillors for comment. The Local Projects Officer had advised that he wanted to proceed with the 50mph limit as certain types of work were currently on hold due to the Covid 19 restrictions. He confirmed that once further clarification had been received from Central Government he would proceed with the design and installation of the footpath improvements along the shared use footpath. -Clerk

Councillors agreed that the scheme go ahead. Clerk to advise the Local Projects Officer.

10.5.2 2021/22 applications invited from 1st April 2020

A decision was still to be made on a scheme to apply for. As far as the Clerk was aware the deadline for applications was still to be decided by the County Council.

11. FINANCES11.1 Payment of Accounts

OPUS ENERGY

Street lighting energy charge (inc £34.23VAT) £216.06

CAMBRIDGE WATER BUSINESS

Recreation ground water rate October 2019 –April 2020 £ 30.45

BHIB LTD		
Renewal of insurance premium 2020/21		£755.35
CAPALC		
Affiliation fee 2020/21	£331.58	
DPO Membership 2020/21	£ 50.00	£381.58
VIKING		
Printer cartridge (to be shared) inc £12.90VAT		£ 77.39
E-ON		
Recreation Centre estimated electricity bill (inc £20.21VAT)		£424.42
TOTAL		£1885.25

AGREED by all Councillors

Cllr Barlow queried the charges for the street lighting and the length of the contract which the Clerk would confirm. -Clerk

11.2 Internet Banking

Lloyds bank had advised that they were not accepting applications for new bank accounts until further notice. Their website would be monitored. -

11.3 Agreement of Annual Return 2019/20

The paperwork was currently with the Internal Auditor. Copies of the draft had been circulated to Councillors.

11.3.1 Agreement of Governance Statement

The statement was read by Councillors. Councillors agreed that the Statement could be signed with all sections showing Yes once the Internal Audit had been completed.

11.3.2. Agreement of Accounting Statement

The statement was agreed as correct and would be signed by the Chairman once the Annual Return was back from the Internal Audit.

12. PLANNING

12.1 Planning Ref S/2685/19/FL

The Old Bakery, Church Street –New plans 1520 and 722 submitted

Recommendation -Support

13. COMMUNICATION WITH RESIDENTS

13.1 Coronavirus Volunteer Group

As reported by Cllr Cathcart the volunteer group was active in the village. There was also a lot of support from neighbours.

13.2 Update on Emergency Plan information

On hold.

14. ANY OTHER BUSINESS FOR INFORMATION OR URGENT ATTENTION BY THE CLERK

14.1 Dog Fouling in village

There had been an increase in dog fouling recently. Cllr Sharp added that there were also a lot of people leaving their bags on the side of the paths instead of using the provided bins. It was agreed that an item would be put in the next edition of The Post.

14.2 Drainage Ditch outside Cemetery

Cllr Barlow and the Clerk had been contracted by the Local Highway Officer asking for information on the adjacent landowner who was responsible for the ditch. There was a damp issue with the new build houses opposite and it had been established that the ditch was not deep enough.

A discussion took place on ownership which was believed that, as the ditch was on the highway, it was the County Council. Cllr Jones circulated a County Council publication which stated that this was not the case. Cllr Barlow agreed to advise the Local Highway Officer. -Cllr Barlow

14.3 Christmas Tree on village green

Concern was raised over the tree which appeared to have a lot of wind damage. It was agreed that Cllr Barlow ask for advice from the supplier of the tree next time the contractor was in the area. -Cllr Barlow

16. DATE OF NEXT PARISH COUNCIL MEETING- 9th June 2020

There was no further business. The Chairman closed the meeting at 8.45 pm