

**MINUTES OF THE MEETING OF LITLINGTON PARISH COUNCIL HELD IN
LITLINGTON VILLAGE HALL ON TUESDAY 13th DECEMBER 2016**

PRESENT: Cllr Wiltshire (Chairman), Cllr Williams, Cllr Pipe, Cllr Sharp, Cllr Barlow
District Cllr Cathcart, District Cllr McCraith
Members of the Public -1

**In the absence of Cllr Bathmaker the meetings were chaired by Cllr Wiltshire
7.15 pm PARISH COUNCIL PLANNING MEETING**

01. APOLOGIES FOR ABSENCE

Cllr Jones, Cllr Bathmaker, Cllr Pledger, Cllr McClelland and County Cllr Dent

02. TO RECEIVE DECLARATIONS AND DISCLOSABLE INTERESTS RELATED TO ITEMS ON THE AGENDA

There were no interests declared.

03. OPEN FORUM

3.1 Affordable Housing

There were no issues raised.

3.2 Highfield Farm –Suggestions for Community Projects

- Replacement Play Area Fence
- Installation of facilities at St Catherines Church
- Refurbishment of Village Hall kitchen

There was no update.

3.3 Other Planning Issues

The Clerk reported that the Recreation Centre Management Committee was concerned over the length of time the play area fence was taking to replace. It was noted that Reg-Bio was still to start work on the site and there was no promise of a financial contribution. Their representative had just said that they would consider this. Councillors agreed that the fence needed to be progressed and would be an agenda item for agreement in the main Parish Council meeting. It was also noted that the refurbishment of the village hall kitchen had been completed and the installation of facilities at St Catherine's Church was still a long way off. This item should be removed from the agenda until there was something to report.

04. TO CONSIDER PLANNING/TREE APPLICATIONS

There were no applications for consideration.

7.30 pm PARISH COUNCIL MEETING

01. APOLOGIES FOR ABSENCE

Cllr Jones, Cllr Bathmaker, Cllr Pledger, Cllr McClelland and County Cllr Dent

02. TO RECEIVE DECLARATIONS AND DISCLOSABLE INTERESTS RELATED TO ITEMS ON THE AGENDA

There were no interests declared.

03. OPEN FORUM –Comments and observations from Members of the Public

3.1 Recreation Centre/Village Hall improvements

There was no further update.

3.2 Other issues

3.2.1 Village Christmas Tree

Councillors were congratulated on the Christmas tree which was an improvement on the 2015 tree.

Councillors agreed that in 2017 the event must be organised properly and not left to the last minute.

-Cllrs

It was suggested that the date could be coordinated with the Royston Round Table Christmas visit. A discussion then took place on how the tree would be removed after the festive season. It was agreed that Councillors would meet on Saturday 7th January 2017.

04. MINUTES OF PREVIOUS MEETING

4.1 Minutes of the Parish Council Meeting dated 8th November 2016

Minutes of the meeting, copies previously circulated, were agreed a true record and signed by the Chairman.

4.2 Minutes of the Parish Council Planning Meeting dated 23rd November 2016

Minutes of the meeting, copies previously circulated, were agreed a true record and signed by the Chairman.

05. LIVE INITIATIVES/UPDATE ON RESOLUTIONS FROM LAST MEETING

5.1 Speedwatch signs and Equipment

There was no further update.

5.2 Update on Parish Plan

There was no further update.

5.3 Update on Clunch Pit Activity and Signage

There was no further update.

5.4 Parking on Bassingbourn Road

There was no further update. Cllr Sharp advised that there was still an issue with vehicles parking on the corner of Bassingbourn Road/South Street and also parking on the double yellow lines. The Police were aware of this and had been asked to visit the village during the evening when this was mostly happening.

5.5 Request for Horse Signage on Bassingbourn Road

There was no further update. It was acknowledged that a safety audit might be required and the Clerk was awaiting a reply from the County Council Safety Officer to find out more.

5.6 CCC Minor Highway Improvement Bid 2017/18 Submission

Cllr Pipe reported that the application for traffic calming on Royston Road had been submitted by the deadline. Cllr Bathmaker, the Parish Council Chairman, had agreed to increase the 10% Parish Council funding requirement to £5,000 which would come out of the Parish Project budget if successful. Councillors would be given the opportunity to attend the County Council Panel meeting to discuss the application.

5.7 Christmas 2016

This was discussed under Item 3.2.1. The Clerk was asked to send a letter of thanks to the volunteers who helped on the day. -Clerk

06. CORRESPONDENCE

Correspondence received was discussed under agenda items.

07. COUNTY AND DISTRICT COUNCILLOR REPORTS

7.1 District Council

Cllr Cathcart reported that South Cambridgeshire District Council had voted for Devolution with an elected Mayor. He added that all Councils gave the go ahead but he remained to be convinced. The current South Cambridgeshire MP Heidi Allen had put herself forward as a candidate for election. Cllr Sharp expressed concern at how, if successful, Ms Allen would be able to carry out both jobs as an MP and Mayor. Cllr Barlow referred to the recent Parliamentary Boundary proposals where Litlington would have a different MP joining with North East Hertfordshire. A discussion took place on the powers of a Mayor and the benefits to Cambridgeshire/Peterborough. It was noted that final detail had not yet been agreed. Cllr McCraith added that the powers associated with Devolution were from the Government and County Council. South Cambridgeshire District Council would not lose their role as a principal planning authority.

08. PLAY AREA /RECREATION GROUND/CENTRE

8.1 Play Area update including hedge and fence

The hedge on the play area side had been cut back. Cllr Williams reported that the main recreation ground hedge should be cut before Christmas.

8.2 Recreation Centre Operational Issues

There had been two incidents of needles being found on the recreation ground which was discussed at the recent Recreation Centre Management Committee meeting. The Clerk had an action to

contact the South Cambridgeshire District Council EHO to seek advice on how to dispose of any future needles. Cllr Pipe advised that he had also been contacted by the Recreation Centre Booking Clerk and said that the Parish Council would discuss purchasing a disposal box. -Clerk

9. GRASSCUTTING CONTRACTS 2017/19

Cllr Barlow queried the frequency of the Churchyard cutting. Cllr Sharp advised that this was determined by the Church. The Clerk would circulate the specification which Councillors agreed would be forwarded to contractors with an invitation to tender for the contract. It was requested that the cutting of the footpath between Meeting Lane and Malting Lane be included in specification and also the maintenance of the hedge on each side. -Clerk
As discussed at a previous meeting Cllr Barlow had offered to put down some wild flower seeds on the path at a suitable time of year.

10. FINANCES

10.1 Payment of Accounts

K BAKER

Recreation Centre cleaning November 2016	£75.00
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MR M BAKER

Play area hedge cut	£195.00
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CAMBRIDGESHIRE ACRE

Membership 2017	£ 54.00
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SUMMERS ELECTRICAL AND PARTNERS LTD

Installation of changing room heaters (inc. £54.00 VAT)	£324.00
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ABLE PLUMBING

Unblocking of Rec Centre toilet and repair to siphon	£ 75.00
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R McCLELLAND

Reimburse for Christmas tree lights (inc. £25.33VAT)	£151.96
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TOTAL	£874.96
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AGREED. PROPOSED Cllr Williams SECONDED Cllr Pipe

10.2 Budget/Precept 2017/18

Details of income and expenditure to date against budget, and expected position at the end of the financial year, had been circulated to Councillors. The figures were discussed. It was suggested that funds could be allocated this financial year to pay for the replacement play area fence and this would be an agenda item for discussion next meeting. There was also Section 106 money which Cllr Pipe suggested could be used to update some of the play equipment for the younger children. This would also be an agenda item for the next meeting. This item would be discussed again at the next meeting where a decision on the precept requirement for 2017/18 would need to be agreed.

10.3 Agreement of Expenditure for 30mph speed stickers

This item to be carried forward to the next meeting where quotations would be available.

11. ANY OTHER BUSINESS FOR INFORMATION FOR URGENT CLERK ACTION

There were no issues raised.

12. DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 10th January 2017

There was no further business. The Chairman closed the meeting at 8.25 pm

Chairman

Date