

**MINUTES OF THE MEETING OF LITLINGTON PARISH
COUNCIL HELD IN LITLINGTON VILLAGE HALL ON
TUESDAY 13th JULY 2021 at 7.30pm**

PRESENT:

Cllr Wiltshire (Chairman), Cllr Sharp, Cllr Williams, Cllr Bathmaker, Cllr Barlow, Cllr Pledger
District Cllr Cathcart (part)
Members of the public 3

1 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Gray, Cllr Parker, Cllr Jones and County Cllr Kindersley.

2 TO RECEIVE DECLARATIONS AND DISCLOSABLE INTERESTS RELATED TO ITEMS ON THE AGENDA

There were no declaration made.

3 OPEN FORUM –Comments and observations from Members of the Public**3.1 Proposal for conversion of stable block**

A resident advised that he was in the process of submitting a planning application for the conversion of a stable block, situated on Bassingbourn Road land, into a bespoke disabled unit which he intended to live in. He asked the Parish Council for support with the application.

He added that there would be no difference to the appearance of the building just the addition of solar panels, heat pump and a charging point for an electric scooter.

Councillors were aware that previous applications for a dwelling on the site had been refused by South Cambridgeshire District Council and also on Appeal. The Parish Council had been completely in support of those previous applications.

The resident was advised to ask his architect to arrange a pre-application meeting with the Planning Officer to discuss the reasons why the previous applications had been unsuccessful and address those reasons in the new planning application.

Cllr Cathcart reiterated this advice adding that the Planning Department had become more remote as it was now shared with Cambridge City.

The Chairman thanked the resident for his update and would let him know when the planning application was received by the Parish Council so that he could attend the meeting and answer any questions.

4 COUNTY AND DISTRICT COUNCILLOR REPORTS**4.1 District Council**

Cllr Cathcart reported that Covid was still a big issue and the local authority still continued to monitor cases which were rising significantly. There was a member briefing every two weeks. He added that even though a lot of people had now been vaccinated it was unclear how long the protection lasted. Local Authorities could be given the power to enforce restrictions.

South Cambridgeshire District Council was trying to promote a zero carbon agenda. Grant applications were invited for initiatives.

A briefing on the Local Development Plan was recently held with not a lot to report. The officers were making fair progress and hoped to have a shortlist of sites ready for consultation in September 2021.

The Chairman thanked Cllr Cathcart for his update.

4.2 County Council

Cllr Kindersley had circulated a report earlier in the day.

5 APPROVE MINUTES FROM PREVIOUS PARISH COUNCIL MEETINGS

5.1 Parish Council Meeting 8th June 2021

Minutes of the meeting, copies previously circulated, were agreed a true record and signed by the Chairman.

6 LIVE INITIATIVES/UPDATE ON RESOLUTIONS FROM LAST MEETING

6.1 New Website Investigations

It was agreed that a site similar to that of Arrington Parish Council be arranged. Cllr Bathmaker agreed to set up a meeting with the Developer to progress this and include the Clerk.

-Cllr Bathmaker

6.2 Update on Repair to Church Wall

A report prepared by Guy Dolby (Peter Dann Ltd) had been circulated to Councillors. The report concluded that the wall appeared to be generally stable and in reasonable condition and recommended that any signs of movement be monitored at quarterly intervals.

The report also recommended repair work to the brickwork using an appropriate lime mortar. It was agreed that the Clerk obtain quotations from a specialised builder.

The Clerk was also asked to copy the report to the Church Wardens who might also advise of a suitable builder.

-Clerk

7 CORRESPONDENCE

Correspondence received was discussed under agenda items.

8 PLAY AREA /RECREATION GROUND/CENTRE

8.1 Play Area

8.1.1 Proposal for additional play equipment

Cllr Pledger reported that due to pressures of work she had been unable to progress the quotations for equipment, with the enhanced budget, since the last meeting. A local resident, with play equipment experience, was helping with ideas and options which would be presented at the September meeting.

8.2 Recreation Centre –Report from Management Committee

The Clerk reported that a meeting of the management committee had taken place since the last meeting.

Cllr Williams expressed her concern over the mould that had formed on the tables and chairs in the centre since the building had not been properly open. It was agreed that the cleaner be asked to wash down the chairs. A working group would be set up one evening to wash down the tables.

8.2.1 Football Club Proposal for Floodlights

The football club representative had proposed that the committee/Parish Council invest in floodlights which could then be rented out for different events. The cost suggested at the meeting was between £6,000-£7,000 but the Chairman was aware the club was still looking at options.

8.2.2 Football Signage Request

The club had asked for their sign to be erected on the front of the Recreation Centre to enable visiting teams to find the ground. This was agreed in principle by the committee. The Parish Council ratified this decision.

8.2.3 Pre-School Family Fun Day

Pre-School intended to hold the fun day on the 7th August, on the recreation ground, as a fundraiser. This was agreed by Councillors.

8.3 Recreation Ground

Cllr Williams stated that the contractors were only able to trim about 50% of the mound as there was so much rubbish in with the nettles which damaged the trimmers.

The Chairman asked Cllr Williams to speak to Cllr Gray who was overseeing the activities on the mound and ask that the youngsters clear the rubbish **-Cllr Williams & Gray**

9 PROPOSED FEASIBILITY TENDER FOR THE VILLAGE HALL AND RECREATION CENTRE

9.1 Update on Land Registry

Cllr Pledger advised that the application was still being processed. There was a backlog due to Covid.

Cllr Sharp expressed concern over the lack of facilities in the recreation centre while these investigations were taking place. Everything was taking such a long time and something had to happen to improve the building in the meantime.

10 UPDATE ON TRAFFIC/STREET FURNITURE

10.1 Visibility Mirror installation update

This was in hand for the Clerk to arrange.

10.2 PFHI Update on Improved Signage South Street/Meeting Lane/Bassingbourn Road junction

The upgraded sign was now in place.

10.3 Update on Traffic Flow Survey

The Clerk to work with Cllr Pledger to arrange the traffic flow survey once the school summer break was over.

-Cllr Pledger & Clerk

10.4 Proposals for Future LHI projects

Cllr Bathmaker advised that the work on the 2021/22 project was imminent.

Although there had been no details yet of the 2022/23 scheme it was suggested that a proposal be ready for when the invitation for applications arrived.

A discussion took place on possible projects with the Royston Road give way feature being the preferred option. This feature had become non-effective. It was recognised that speed data from the MVAS would be needed to support the application and Cllr Williams agreed to move the sign to the top of Royston Road to record as much up to date speed information as possible before submission of the LHI application. – **Cllr Williams**

11 Payment of Accounts

OPUS ENERGY		
Street lighting energy charge May 2021 (inc £7.37VAT)		£154.71
K BAKER		
Rec Centre cleaning June 2021		£108.00
FLP OUTDOOR PLAY SOLUTIONS		
Repair to zip wire (inc £183.58VAT)		£1101.48
MR G BARLOW		
Reimb for Parish Post printing	£ 4.51	
Reimb for tree stakes	£ 13.57	£18.08
MRS S WALMESLEY		
Reimb for Zoom subscription 2020/21 (inc £23.98VAT) to be shared with other councils	£143.88	
No cycling signs	£ 5.96	£149.84
AMAZON PAYMENTS UK LTD		
Sweeper mop for recreation centre (inc £4.33 VAT)		£25.95
PPL/PRS		
Recreation Centre PPL 2020/21 balance	£35.32 (inc £5.89VAT)	
Recreation Centre PPL 2021/22	£66.60 (inc £11.10VAT)	£101.92
MAGPAS/AIR AMBULANCE		
Donation agreed at June PC meeting		£100.00
MRS G BILES		
Litter pick April –June 2021		£234.00
MRS S WALMESLEY		
Clerks Salary & Expenses 1/4/21 -30/6/21 SCP 21		£1106.68
HMRC		
PAYE April -June 2021		£179.00
TOTAL		£3279.66

Agreed. PROPOSED Cllr Bathmaker SECONDED Cllr Williams

12 PLANNING

12.1 Feedback from applicant on Planning Application

The Clerk had received a letter from the applicant of the planning application for 20 Royston Road requesting feedback on the recommendation made. South Cambridgeshire District Council had since advised that the application had been withdrawn.

13 COMMUNICATION WITH RESIDENTS

13.1 Parish Post Next Edition

Cllr Barlow had encountered a problem with the printing which resulted in a limited print of the Post which had been left in the village shop. An electronic copy was on the village website.

Cllr Sharp suggested that advertising, as in some other villages, should be considered to make the publication more appealing. It was noted that larger villages usually had a separate newsletter team and was not down to one person. The Chairman added that the Parish Council also did not want to compete against the Prospect.

14 VILLAGE CAGE MAINTENANCE

As identified at the last meeting the cage needed attention. It was suggested that the company that had prepared the report on the Churchyard wall be asked for recommendations of contractors which the Clerk would do. Cllr Bathmaker would also forward some details of possible companies. **-Clerk**

15 QUEENS PLATINUM JUBILEE CELEBRATION JUNE 2021

15.1 Planting of a tree

Cllr Barlow advised that a tree with planting would cost in the region of £100 plus VAT. Cllr Pledger reminded Councillors of the Queens Green Canopy scheme. A discussion took place on a location for the tree as Cllr Sharp feared that the village green was becoming overcrowded with trees. The recreation ground, the corner of South Street and the entrance to the village on Royston Road were suggested.

Cllr Barlow would investigate and report back at the next meeting. **-Cllr Barlow**

15.2 Village Celebration

National plans had been released with a suggestion that village celebrations took place on Sunday 4th June. Cllr Sharp suggested that a big village event take place, as with previous jubilees, and this could start with the forming of a committee. It was noted that the Village Fayre Committee would probably want to be involved.

It was agreed that the Village Fayre Committee would be contacted with a view to forming a committee in September 2021.

16 ANY OTHER BUSINESS FOR INFORMATION OR URGENT ATTENTION BY THE CLERK

16.1 Village Christmas Celebration 2021

This would be an agenda item for the next meeting. It was noted that the advent window displays were a great success in 2020.

17 DATE OF NEXT PARISH COUNCIL MEETING

14th September 2021

18 CLOSE OF MEETING

There was no further business. The Chairman closed the meeting at 8.40 pm