

**MINUTES OF THE MEETING OF LITLINGTON PARISH COUNCIL HELD IN
LITLINGTON VILLAGE HALL ON TUESDAY 14th MARCH 2017**

PRESENT: Cllr Bathmaker (Chairman), Cllr Williams, Cllr Jones, Cllr Barlow, Cllr Wiltshire, Cllr Sharp, Cllr Pledger, Cllr Pipe
District Cllr Cathcart, District Cllr McCraith
Members of the Public 1

7.15 pm PARISH COUNCIL PLANNING MEETING

01. APOLOGIES FOR ABSENCE

Cllr McClelland and County Cllr Dent

02. TO RECEIVE DECLARATIONS AND DISCLOSABLE INTERESTS RELATED TO ITEMS ON THE AGENDA

Cllr Pipe declared a non-disclosable interest under Item 4.4 as a neighbour.

03. OPEN FORUM

There were no issues raised.

04. TO CONSIDER PLANNING/TREE APPLICATIONS

4.1 Planning Ref S/0591/17/LB & S/0589/17/FL

Formerly Mossbury Farm, Silver Street –Addition of exterior walls and glazing to existing carport to create new kitchen space

(Mr & Mrs Franks)

Recommendation –Support

4.2 Planning Ref S/0682/17/OL

Land adj to Fairview, Royston Road –Outline planning permission for the erection of one dwelling with all matters reserved

(Mr & Mrs Saunders)

There was mixed opinion on this planning application as the dwelling was outside of the village framework. As there was no LDP in place it was agreed that making an objection with this reason would not be supported by the Planners.

Recommendation –Support

4.3 Planning Ref S/0760/17FL

Burrs Lane Cottage, Burrs Lane –Alterations and extensions to cottage

(Mr & Mrs Constable)

Recommendations –Approval

4.4 Planning Ref S/0447/17/NM (for information only)

Oakville, South Street – Non material amendment to planning permission reference S/0051/13 external brickwork

(Mr Robert Baker)

4.5 Planning Ref S/0838/17/PN (for information only)

Litlington Sewage Treatment Works- Installation of 25metre communications tower

05. OTHER PLANNING ISSUES

5.1 Additional Planning Meeting

The Clerk reported that she had received notice of a planning application for Middlefield, Bassingbourn Road, which needed a response before the next Parish Council meeting. It was agreed that a Planning meeting be arranged for the 28th March 2017.

7.40 pm PARISH COUNCIL MEETING

01. APOLOGIES FOR ABSENCE

Cllr McClelland and County Cllr Dent

02. TO RECEIVE DECLARATIONS AND DISCLOSABLE INTERESTS RELATED TO ITEMS ON THE AGENDA

There were no interests declared.

03. OPEN FORUM –Comments and observations from Members of the Public

3.1 Recreation Centre/Village Hall improvements

Cllr Wiltshire reported that the Football Federation had visited the site and had made suggestions on how the plans could be modified to meet their criteria. A different layout on the same size extension footprint was now being looked at which would mean the loss of a meeting room. This would not be a problem however as the changing rooms would also be capable of accommodating a small meeting. Heather Williams was liaising with the architect. Cllr Wiltshire added that this was positive feedback. It helped having so many young teams using the facilities now. Once the Football Federation were happy then the application would be made for planning consent. Cllr Wiltshire stated that before any grant funding was agreed the contribution that the Parish Council intended to make would need to be agreed.

Mr Sharp expressed his concern over the leak in the recreation centre roof and suggested a full survey of the building. Cllr Wiltshire advised that the new facility could not be attached to the existing building due to the asbestos issues. The roof would not be able to be part of the application. Cllr Williams confirmed that there had been no further reports of a build up of water inside the building. She was monitoring.

Cllr Wiltshire then reported that at the recent Recreation Centre Management Committee meeting it had been agreed to close off the home team showers due to their state of repair. Any building work at this stage would cost a lot of money. Users wanting a shower would be asked to use the away team facilities.

3.2 Other issues

There were no issues raised.

04. MINUTES OF PREVIOUS MEETING

4.1 Minutes of the Parish Council Meeting dated 14th February 2017

Minutes of the meeting, copies previously circulated, were agreed a true record and signed by the Chairman.

4.2 Minutes of Parish Council Planning Meeting dated 28th February 2017

Minutes of the meeting, copies previously circulated, were agreed a true record and signed by the Chairman.

05. LIVE INITIATIVES/UPDATE ON RESOLUTIONS FROM LAST MEETING

5.1 Speedwatch signs and Equipment

The Clerk had received an apology from the County officer for the delay in the signage.

5.2 Update on Parish Plan

5.2.1 Action Point Review

The Clerk had circulated an update on where the Parish Council were in relation to action points and identified actions still to be addressed. Cllr Pledger, Cllr Jones and the Chairman would investigate these as a working group and report back to the Parish Council.

5.3 Parking on Bassingbourn Road –Update on meeting with SCDC Officer

A meeting had been arranged with the District Council Housing Officer, Geoff Clarke, on Tuesday 21st March 2017. The Clerk would let residents know. Cllr Sharp advised that the police were in the village recently and he had asked about ticketing of illegally parked vehicles. He was particularly concerned about three large commercial vans. The police had stated that parking was a low priority at the present time. The Chairman suggested that an update on the situation be made at the Planning meeting on the 28th March 2017 once the discussion had taken place with Mr Clarke.

5.4 Update on Clunch Pit Activity and Signage

Cllr Jones reported that Mr Parker had carried out all the tasks that he had agreed to do and also started filling in the hedging to prevent motorcycle access. He had carried out a great job. There was an area full of rabbit holes that needed to be addressed. Mr Parker had put a large concrete pillar there for the time being.

*-Cllr
Bathmaker,
Cllr Jones, Cllr
Pledger*

The informal consultation period for the extension to the TPO had now come to an end. The next step was the formal consultations which would cost between £700 -£1000 depending on local press adverts. Once in place this would make all use of Byway 11 illegal for motorbikes. Councillors agreed that the formal process be started. Cllr Williams advised that she had heard motorbikes the previous weekend and thought they were at the Clunch pit. Cllr Jones stated that there were always going to be motorbikes on the Stret as there were organised rides from Low Farm which were completely legal.

5.5 Request Horse Signage on Bassingbourn Road

Cllr Pledger was awaiting a response from the County Council Head of Service over how to progress signage.

5.6 CCC Minor Highway Improvement Bid 2017/18 Submission –update on Panel Meeting

The County Council committee had considered the Panel recommendations and a list of approved schemes had been received. Unfortunately the scheme submitted for Royston Road was unsuccessful. The Chairman advised that residents had suggested illuminated speed signs adding that a lot of research showed that mobile signs were a lot better. As discussed at previous meeting the Police Traffic Officer, who had carried out the covert survey, would be invited to a meeting to discuss issues with residents and see if he could make any suggestions. Clerk to arrange. A discussion took place on the results and it was agreed that a working party would be formed to look at the successful schemes and see if there were elements that could be pulled into a future scheme for Royston Road.

-Clerk

5.6.1 30 mph Speed Stickers

The Chairman had the stickers for the residents of Royston Road and these would be distributed with the next Parish Post with a note asking residents to display the stickers on their refuse bins.

5.7 Update on the Future of The Crown

The Chairman, Cllr Jones and a village resident had met to discuss how they could get the Pub occupied again. The Area Manager had confirmed that there had been further viewings but the feedback was that the premises were too small and there was not enough parking. The Pub had as much rural rate relief as possible. The Chairman would try and get the community groups together to find out how the Pub, if reopened, could be supported. The Clerk was in the process of inviting the South Cambs community officer to a meeting for advice on what other Pubs had done in this situation. Cllr Cathcart added that the key thing was that the occupier needed to indicate what could be done differently to make the business a success.

-Clerk

The alarm at the Pub had caused a nuisance for residents the previous week. Councillors and the Clerk had contacted Hawthorn Leisure to advise them of the problem but it had take a few days for the alarm to be switched off. Cllr Jones stated that residents had expressed their frustration assuming that the Parish Council should be able to stop it. Cllr Williams advised that there was now a contact telephone number on the door of the Pub should the problem occur again.

5.8 Update on Village Website

The Chairman reported that the website was being cut over during the next 48 hours. He would ask the contractor to contact the Clerk for her tutorial.

-Cllr
Bathmaker &
Clerk

06. CORRESPONDENCE

6.1 Melbourn Parish Council Training

Details of the Planning Training scheduled for the 27th April 2017 had been circulated to Councillors. Councillors interested in attending were asked to contact the Clerk.

6.2 Request to install a bench on village cage green

A request to install the memorial bench was made by the family of the late Roger Pateman. A drawing showing the proposed location would be forwarded to Councillors for consideration. The Chairman asked for any comments regarding the position within the following two weeks. After that a meeting would be arranged with the family to discuss installation.

-Clerk & Cllrs

Concern was raised over the trees on this green where there were at least three boughs overhanging the road. Cllr Barlow suggested these could be cut back and proposed a working party be arranged. It was agreed that Councillors would meet on Saturday 1st April to carry out this work.

07. COUNTY AND DISTRICT COUNCILLOR REPORTS

7.1 District Council

Cllr McCraith reported that South Cambridgeshire District Council had agreed to increase their council tax by a modest amount. They were still a low spending authority becoming increasingly independent of Government grants. He added that their property development project was contributing a significant amount to the funds at the present time. A discussion took place on this

project with Cllr Cathcart declaring a difference of opinion. Cllr McCraith advised that the recent changes to the refuse bin collection schedules had saved South Cambridgeshire District Council £700,000. New ways to raise money and keep costs down were always being investigated.

Cllr Cathcart advised that the Local Development Plan inspection was still ongoing with the Inspector probably completing at the end of April and publishing her findings during the Summer. He added that the combined plan with Cambridge City needed to be agreed and this would then satisfy the five year land supply issue.

08. PLAY AREA /RECREATION GROUND/CENTRE

8.1 Play Area update

Cllr Williams confirmed that all was well in the play area. The work on the replacement fence had now been completed. Cllr Pipe advised that he had received a recommendation for bird deterrents on the swings which was the use of cable ties.

8.1.1 Update on additional Play Equipment Order

Cllr Pipe confirmed that the new equipment had been installed. He had tightened the zip wire but appealed for younger volunteers next time.

8.2 Recreation Centre Operational Issues

Cllr Wiltshire had updated the meeting under Item 3.1.

09. ANNUAL PARISH MEETING 2017

It was agreed that the Annual Parish Meeting for 2017 would be held on the same evening as the Parish Council AGM -9th May 2017. Clerk to arrange a draft agenda so that the meeting could be advertised in the next Parish Post due out at the beginning of May 2017.

-Clerk

10. FINANCES

10.1 Payment of Accounts

K BAKER

Recreation Centre cleaning February 2017 £100.00

CAMBRIDGESHIRE COUNTY COUNCIL

Traffic Speed survey Royston Road £350.00

JEWSON LTD

Wood/materials for play area fencing (inc. £161.76VAT) £1037.31

FENLAND LEISURE PRODUCTS LTD

Removal and replacement play equipment (inc. £800.01VAT) £4800.01

VIKING

Cleaning mops for Recreation Centre £17.38

Printer cartridges (to be shared) £60.04

VAT £15.48 £ 92.90

PPL

Rec Centre PPL Licence 2017/18 (inc. £16.48VAT) £ 98.88

MRS S WALMESLEY

Reimb for village picture frames (inc £16.20VAT) £102.17

Reimb for visibility mirror (inc £4.99VAT) £ 29.99 £132.16

*MRS G BILES

Litterpicking January –March 17 £ 195.00

*MRS S WALMESLEY

Clerks Salary 1/1/17 -31/3/17 £996.75

HMRC

PAYE 1/1/17-31/3/17 £139.20

R G OLIVER

Recreation Ground hedge cut (inc. £30.00VAT) £180.00

MR M BAKER

Play area fence replacements labour £2500.00

Additional materials (inc. £22.22 VAT) £ 145.33 £2645.33

TOTAL £10767.54

AGREED. Proposed Cllr Pledger, Seconded Cllr Williams

11. ANY OTHER BUSINESS FOR INFORMATION FOR URGENT CLERK ACTION

11.1 Appeal for Volunteers for village maintenance

Cllr Barlow expressed his disappointment over the lack of volunteers following the appeal in the

Parish Post. One of the jobs that needed to be done was the cutting out of grips on Steeple Morden Road. It was agreed that this could be another job for the working party on the 1st April.

11.2 Whitethorn Wood

Cllr Williams advised that the bench in the wood needed some attention. It was noted that the wood was managed by the Woodland Trust and the Clerk agreed to forward contact details to her. Cllr Barlow asked that when speaking to their representative she advise that the fencing by the gateway was broken enabling motor vehicles to access the wood. -Clerk

11.3 27 Bus

The Clerk advised that she had heard that Stagecoach were currently consulting on a proposal to cease the daily 27 bus service to Cambridge from the village and enhance the 26 service which went from Royston to Cambridge stopping at the villages along the A10. It was advised that some residents, including six form students, used the 27 service to get into Cambridge. The Clerk had not received any formal notification of the proposal and agreed to find out more information through County Cllr Dent. -Clerk

11.4 Parliamentary Boundary Commission

Heidi Allen MP had advised that she had formulated a counter proposal that showed how the southern villages could stay in South Cambridgeshire without affecting other areas aversely. The more support the proposal received the better chance of success. Ms Allen asked for parishioner feedback to the latest review which closed on the 27th March 2017.

11.5 Land Behind Bungalows on Church Street

Cllr Williams had been contacted by residents about a fence and broken glass which prevented the refuse collectors from taking the rubbish the previous week. Cllr Cathcart agreed to investigate. -Cllr Cathcart

12. DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 11th April 2017

There was no further business. The Chairman closed the meeting at 8.50 pm

Chairman

Date