

**MINUTES OF THE MEETING OF LITLINGTON PARISH COUNCIL HELD
REMOTELY ON TUESDAY 9th JUNE 2020**

PRESENT: Cllr Wiltshire (Chairman), Cllr Sharp, Cllr Williams, Cllr Barlow, Cllr Parker, Cllr Bathmaker, Cllr Pledger, Cllr Jones, Cllr Gray
County Cllr Kindersley (part), District Cllr Cathcart (part)
Members of the public 8

7.30 pm PARISH COUNCIL MEETING

01. APOLOGIES FOR ABSENCE

All Parish Councillors were in attendance.

02. TO RECEIVE DECLARATIONS AND DISCLOSABLE INTERESTS RELATED TO ITEMS ON THE AGENDA

There were no interests declared.

03. OPEN FORUM –Comments and observations from Members of the Public

3.1 Recreation Ground mound.

Councillors were reminded that the expansion to the mound had been brought to their attention in March. They were advised that it now encroached a further eight metres and there had been quite a lot of excavation with stones being spread onto the grass which would be causing a problem for the grasscutting contractor. -Cllrs

Representatives from the youngsters using the mound were in attendance. They had arranged for a local landowner to provide more soil to improve the area for use as a bike track.

Cllr Pledger advised that she had looked at the area and endorsed what had been happening there. She added that the youngsters needed support and guidance from the Parish Council as to what they could and couldn't do on the site. After further discussion it was agreed that a meeting would be held on the 13th June with both the youngsters and Parish Council members in attendance. They could then agree between them how the site could be developed in stages.

04. COUNTY AND DISTRICT COUNCILLOR REPORTS

4.1 District Council

Cllr Cathcart reported that the District Council was anxious to support local businesses as they had a lot of funding from Central Government to help those affected by Covid 19. He asked for any businesses in the village needing support to contact him or South Cambridgeshire District Council as the funding could stop at any time.

There was a small change to the constitution at a recent remote District Council meeting. There was also a big debate on planning delegation which, the Clerk confirmed, all correspondence had been circulated. Cllr Cathcart added that he did not support the proposal made which was unsuccessful.

The zero carbon strategy now sets out how policies will have to change in future and Cllr Cathcart urged Councillors to read the document. Parishes were being encouraged to hold their own events when safe to do so.

Cllr Cathcart advised that the Covid support schemes across the district were working well. Cases were now hopefully coming down but the support would continue for a while.

Cllr Sharp advised that the Recreation Centre had been successful with an application for a £10,000 Government grant as had the Village Hall.

4.2 County Council

Cllr Kindersley reminded the meeting that all planning decisions were made by the SCDC Director of Planning.

He then advised that there were a huge number of officers deployed to work on Covid19 pandemic support. The County Council had agreed a message of thanks be made to all the essential workers.

Cllr Kindersley had been advised in a note from the County Council that £419,000 had been allocated to improve/install temporary cycling measures across the county. A meeting was to be held on the 16th March and he asked for any suggestions to be forwarded to him as to how this funding could help.

The Chairman thanked Cllr Cathcart and Cllr Kindersley for their reports.

05. APPROVE MINUTES FROM PREVIOUS PARISH COUNCIL MEETINGS5.1 Parish Council Meeting 12th May 2020

Minutes of the meeting, copies previously circulated, were agreed a true record and would be signed by the Chairman when appropriate.

06. LIVE INITIATIVES/UPDATE ON RESOLUTIONS FROM LAST MEETING6.1 Condition of Christmas Tree

Cllr Barlow reported that he had been in contact with the contractor, who had supplied and planted the tree, who confirmed that the tree had been planted in the normal way. The contractor had since gone back to the Nursery who provided the tree for their response. Cllr Barlow to update Councillors once he had further information.

-Cllr
Barlow

07. CORRESPONDENCE7.1 Coronavirus –various updates form SCDC/CAPALC/NALC

The updates had all been circulated to Councillors.

7.2 SCDC Planning Delegation Correspondence

As advised by Cllr Cathcart there had been an unsuccessful attempt made to change planning delegation. Correspondence relating to this had been circulated to Councillors.

7.3 Clarification of Mound activities

This was discussed under Item 3.1 where it was agreed to hold a site meeting with the youngsters on the 13th June.

08. PLAY AREA /RECREATION GROUND/CENTRE8.1 Play Area8.1.1 Removal of Structures –Update from contractor

The Clerk had been contacted by the contractors who had now resumed some work. They were to advise of a date to remove the structures.

8.1.2 RoSPA Report 2020

The report was similar to the previous year. Cllr Williams advised that a post on the wobble board was broken in one corner. The Clerk was asked to speak to Fenland Leisure to see if they could carry out the repair at the same time that they removed the equipment.

-Clerk

8.2 Recreation Centre –Government Business Grants

As advised by Cllr Sharp the Recreation Centre had received a grant of £10,000. The committee were aware that the Badminton Club wanted to start using the building again but before that happened the Recreation Centre Management Committee would need to carry out a risk assessment. The Clerk would arrange a remote meeting of the committee as soon as possible.

-Clerk

09. PROPOSED FEASIBILITY TENDER FOR THE VILLAGE HALL AND RECREATION CENTRE

Cllr Pledger had circulated a draft work brief for the consultancy tender. She explained that the brief was for a planning and feasibility work for a delivery of a housing scheme on the village hall site and planning work for the provision of a new recreation centre on the existing site. Cllr Pledger added that she had checked with some housing developers and the housing market at the present time remained buoyant. As disused at the last meeting there was a covenant on the land which could be removed. It was noted that there were stages to the process for which it was suggested that fees for the survey be broken down.

Councillors discussed the proposal and agreed that three quotations be sought for a consultant to progress this investigation. Cllr Pledger agreed to obtain the three quotations and report back at the next meeting.

-Cllr
Pledger

10. UPDATE ON TRAFFIC/STREET FURNITURE10.1 South Street/Meeting Lane/Bassingbourn Road junction-Feasibility Assessment Update

There was no further update. Cllr Pledger expressed her concern over the lack of a suitable solution for the residents of South Street. She added that they were disappointed with the proposals put forward by the Local Projects Officer as the discussion that took place at the site meeting earlier in the year were more positive.

It was suggested that a meeting with the Police Traffic Officer and residents to discuss the option might help the residents who, because of the past accidents involving vehicles and their property, were extremely nervous. The Clerk was asked to contact the Officer, explain the situation and see if a meeting could be arranged.

-Clerk

10.1.1 Traffic Flow Survey –ON HOLD

There was no update.

10.1.2 Bollard /Reflector Request

There was no update.

10.2 MVAS Update

There was no update.

10.2.1 Positioning Of Equipment

Cllr Williams to arrange for the MVAS to be positioned on the existing post on Bassingbourn Road where the redundant flashing speed sign was sited.

*-Cllr
Williams*

10.3 Direction Sign for Village Hall and Recreation Centre –ON HOLD

There was no update.

10.4 Visibility Mirror post installation update –ON HOLD

There was no update.

10.5 LHI10.5.1 2021/22 applications invited from 1st April 2020

The Clerk to confirm with the County Local Projects Officer when the closing date for applications would be as the submission for this year was likely to relate to the proposals for the junction discussed under Item 10.1.

-Clerk

11. FINANCES11.1 Payment of Accounts

OPUS ENERGY

Street lighting energy charge (inc £6.70VAT) £140.65

CHUBB FIRE AND SECURITY

Recreation Centre annual contract (inc £32.12VAT) £192.72

AMAZON BUSINESS

Florescent spray paint £ 14.98

PLAYSAFETY LTD

RoSPA play area safety inspection 2020 (in £23.50VAT) £141.00

CPRE

Renewal of membership 2020/21 £ 36.00

TOTAL £525.35

Agreed. PROPOSED Cllr Bathmaker, SECONDED Cllr Pledger

11.2 Internet Banking

Lloyds bank had advised that they were not accepting applications for new bank accounts until further notice. Their website would be monitored. Cllr Bathmaker was reminded that his details would be needed as a signatory once applications for new accounts were invited.

*-Cllr
Bathmaker*

11.3 Internal Audit 2019/20

The Clerk reported that the internal audit had been completed and she was waiting for the paperwork to be returned. She would then circulate the Auditors report to Councillors for discussion at the next meeting.

-Clerk

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12. PLANNING

There were no planning applications for consideration.

13. COMMUNICATION WITH RESIDENTS13.1 Coronavirus Volunteer Group

As reported by Cllr Cathcart the volunteer group was active in the village. The need for assistance had reduced over the past couple of weeks but the group would continue to be available for help if needed.

13.2 Update on Emergency Plan information

On hold.

14. ANY OTHER BUSINESS FOR INFORMATION OR URGENT ATTENTION BY THE CLERK14.1 Parish Council Facebook Page

Cllr Bathmaker reiterated his previous comments relating to updating parishioners on the Parish Council work and financial position. He reminded Councillors that the Parish Council had a Facebook account and could update on Litlington Live which all Councillors agreed was a good idea. A discussion on Facebook and how more information should be made available followed.

Cllr Bathmaker and the Clerk currently had access to the account. It was agreed that in future details of meetings/zoom access to remote meetings would be put on Facebook. A reference would also be made to the Parish Council website which included up to date meeting minutes. *-Clerk*

14.2 Whitethorn Wood Sign

Cllr Barlow confirmed that the sign had now been corrected.

14.3 Zoom Subscription

Councillors agreed that as remote meetings were likely to continue for a while a zoom subscription be taken out to allow unlimited meeting time. The Clerk to arrange. *-Clerk*

15. DATE OF NEXT PARISH COUNCIL MEETING- 14th July 2020

There was no further business. The Chairman closed the meeting at 8.30 pm