

PARISH OF LITLINGTON
Notice of Parish Council Annual General Meeting

Dear Councillor

You are hereby summoned to remotely attend the Annual General meeting of Litlington Parish Council on 4th May 2021 at 19:45 by video conferencing link (zoom), pursuant to the Regulations under the Coronavirus Act 2020, relating to the conduct of local authority business by remote attendance.

Dated this 28th April 2021

Sally Walmesley

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Clerk to the Parish Council

To members of the Public:

You are invited to remotely attend a meeting of Litlington Parish Council on 4th May 2021 at 7.45 pm for the purpose of transacting the following business. The meeting will be conducted by a video conferencing link. If you wish to remotely attend please use the link below to join the Zoom meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/88961665222?pwd=aHN4VUxQYUNaVGxUS0JReVB0a05HUT09>

Meeting ID: 889 6166 5222

Passcode: 516596

If you also wish as a remote attendee to make any comments or raise any questions under Standing Order 3(e), about an item on the Agenda the Council would prefer you to do this by sending the text of your comments and questions in the email or letter to the Clerk in advance of the meeting. The further arrangements are noted below in the item "Public Participation".

BUSINESS TO BE TRANSACTED

- 1 Election of Chairman**
- 2 Election of Vice Chairman**
- 3 Apologies for absence**
- 4 To Receive Declarations and Personal and Prejudicial Interests Relation to Items on the Agenda**
- 5 OPEN FORUM-Comments and observations from Members of the Public**
- 6 Approve minutes from previous Parish Council meetings**
 - 6.1 Parish Council Meeting Minutes from 13th April 2021
- 7 Live initiatives requiring urgent attention**
 - 7.1 Agreement of quotation to repair zip wire
- 8 Correspondence**

Clerk to the Parish Council

Sally Walmesley, Redwood Lodge, South St, Litlington, Nr Royston Herts. SG8 0QR
Telephone –01763 852137

9 Election of committees/working groups

- 9.1 Grasscutting/Highways
- 9.2 Playground Equipment
- 9.3 Police Liaison
- 9.4 Recreation Centre
- 9.5 Cemetery
- 9.6 Planning
- 9.7 Village Hall Representative
- 9.8 Parish Paths
- 9.9 Tree Warden
- 9.10 Website/Social Media
- 9.11 Parish Post Liaison
- 9.12 Mobile Warden Scheme
- 9.13 Parish Plan
- 9.14 Community Speedwatch
- 9.15 Litlington Townlands Charity

10 Finances

- 10.1 To receive the financial statement and to approve the payment of bills
- 10.2 Annual Audit 2020/21
 - 10.2.1 Internal Audit Report
 - 10.2.2 Agreement of Governance Statement
 - 10.2.3 Agreement of Accounting Statement

11 Actions from Annual Parish Meeting 27th April 2021

- 11.1 Missing Street Nameplates
- 11.2 One Way System Signage

12 Planning/Tree Work Applications

- 12.1 Planning Applications

13 Any Other Business for information or urgent Clerk action

14 Date of Next Meeting – TO BE AGREED (Expiry of Covid Regs 6/5/21)